



Wynberg Boys' High School

Lovers Walk, Wynberg, Cape Town, 7800

Tel: 021 797 4247 Fax: 021 761 0959

www.wbhs.org.za

www.facebook.com/WynbergBHS

23 May 2020

Dear Grade 12 Parents and Students

As we learn to live with this pandemic, we will all need to realise that some of us will contract the virus, but the success in fighting it will be in the cohesive team-work of abiding by a set of procedures that will allow us to do everything in our power to keep all of us safe.

Schools were closed under government legislation on 18 March 2020. On 19 May 2020, the Minister of Basic Education announced that the Basic Education (School) sector Grade 12's may return to school from 1 June 2020.

The Wynberg Campus of Schools has worked tirelessly over this period to ensure that we adhere to detailed health and safety protocols. We have adopted a phased approach for the return of our staff and students as outlined below.

Support & Admin Staff:	Monday 12 May 2020
Academic Staff:	Monday 25 May 2020
Online Tuition:	Ongoing (For Grade 8 - 11)
Matrics:	Monday 1 June 2020 (boarders: Sunday 31 May 2020)

We have established a COVID-19 Committee that has worked diligently to ensure that the school is compliant and developed procedures and protocols in line with guidelines from the WCED and Government. A copy of our Return to Work Policy can be viewed on our website here: <https://bit.ly/2APpWdS>

To achieve our common objective, we have implemented a number of strategies, that include but are not limited to:

- Policy changes
- Implementation of Standard Operating Procedures related to COVID-19 which include:
 - Screening
 - Management of symptomatic persons
 - Management of potential exposure
 - Return to school post isolation or quarantine
 - Enhanced social distancing measures
 - Enhanced hygiene measures
 - Obligatory reporting of COVID-19 symptoms

The following should be noted:

- BEFORE your son returns to school, please complete the following Google form, a requirement of the Department of Education to identify students with possible comorbidities. <https://bit.ly/35ZF9VI>
- Your son will require his own bottle of sanitiser. The school will have hand sanitiser throughout the school, in classrooms, bathrooms and general areas.

- Where possible, It is strongly recommended that students and staff take their temperature before leaving for school and stay at home if they register a temperature above 37.5 degrees
- Parents & visitors only have access by appointment and must give 24-hour notice.

Arriving at School

- Students arriving by car should be dropped off on the road outside school and enter on foot.
 - Herschel Walk gates will be locked.
- Daily screening tests will be conducted.
- Persons with temperatures above 37.5 degrees Celsius will be escorted to the Isolation Centre at the Bill Bowden Pavilion for additional [emergency screening protocols](#) and monitoring.
- To speed up the daily screening process, your son can pre-fill the online form and as the last step, enter the temperature recorded at the door when he enters. <https://bit.ly/36gTL2I>
- Entry to school buildings via D31 entrance only.
- Hands must be sanitised before entering school buildings.
- Persons refusing screening will be denied access to the building.
- All persons on the school campus to wear masks at all times.
- WCED will provide 2 cloth masks per student and teacher which will be handed out on their return.
- Social distancing of minimum 1.5 metres to be observed at all times.
- Matrics who drive to school must adhere to the regulations governing the number of people permitted per car.
- Matric parking on grass areas adjacent the Gym and Jacques Kallis Oval.

Classrooms

When matrics return they will be using only the following classrooms and areas:

- Top floor (B30s, C30s and D30s)
- Only one bathroom on top floor
- Art Room
- One IT Lab
- Hall
- Fishbowl
- A-corridor and Admin Offices

All other areas of the building are restricted.

Lessons will be structured such that only 7 classrooms on the top floor are used at any given time, allowing for the remaining 7 classrooms to be sanitised immediately after the lessons and during break.

08h00 – 10h00 (C31 - 34, D31, 34, 35)

Breaktime

10h30 – 12h30 (B31 - 34, D32, D33)

Breaktime

13h00 – 15h00 (C31 - 34, D31, 34, 35)

- Classrooms will be set up to accommodate the 1.5 metre distance guideline

Sanitisation and Cleaning

- Classrooms will be cleaned and sanitised before the start of every day
- All sanitisers have a minimum 70% alcohol content
- We have purchased a 'fogger' that will be used to deep clean each classroom between lessons
- Foot operated hand sanitisers are available at key areas around the school
- Each classroom has its own sanitiser for use by the boys before entering and upon leaving
- On-site cleaners will be continuously cleaning the building
- Bathrooms will be cleaned and sanitised every hour
- Full cleaning and sanitisation protocols available

Academics

Final week of distance learning – Gr 12 week beginning Monday 25th May

Your teachers will try to synchronise classes as much as possible and modules or topics will either be completed or will reach a sensible stopping point. Some subjects may use this as a consolidation week if they are in a position to do so.

First week of contact – Gr 12 week beginning Monday 1st June

Your sons will have two lessons per week for each subject. The first lesson of this week will be a recap of the work that was meant to have been done over the lockdown period. Teachers will check in on their understanding, address any difficult connections and invite as many content related questions and concerns to be raised as appropriate.

The second lesson can continue as in lesson one of this week, but will end with a one-hour standardized evaluation of your son's progress over lockdown.

Your son is expected to prepare for these evaluations that will be marked and reported on. The point is to check if he is up-to-date and has been working, and they will act as a 'knowledge audit' for the work that was covered during this period. If your son has worked hard and done everything required of him, he could expect to get 100% for these assessments. The aim is two-fold: firstly, it helps us understand how effective the teaching and learning has been and, secondly, boys who are struggling can be placed into a catch-up program.

Matric Prelim Examinations and Finals

Revised examination and assessment timetable will be provided to the Grade 12's once they are available.

Weekly Timetable

GRADE 12

	MONDAY		TUESDAY		WEDNESDAY		THURSDAY		FRIDAY	
08h00	English		Maths / M Lit		T5		Maths / M Lit		T5	
-	Dm 26	D35	Hu 27	C33	Gw 23	D34	Hu 27	C33	Gw 23	D34
10h00	Hg 26	C32	Lb 20	C32	Er 27	D35	Lb 20	C32	Er 27	D35
	Mo 26	C31	Lr 22	C31	Ty 22	C34	Lr 22	C31	Ty 22	C34

	Rm 24	C34	Mt 31	D31	Ja 24	C33	Mt 31	D31	Ja 24	C33
	Wa 28	C33	Vz 23	D34	Ms 24	C32	Vz 23	D34	Ms 24	C32
	Wl 27	D34	Gd 19	D35	Th 22	C31	Gd 19	D35	Th 22	C31
			Gr 15	C34			Gr 15	C34		
BREAK										
	T6		Afrikaans/Xhosa		English		T7		T8	
10h30 - 12h30	Ba 26	B31	Gi 21	B33	Dm 26	D35	Vw 32	D31	En 31	D31
	Nd 20	B34	In 21	B34	Hg 26	C32	Pt 17	D33	HI 27	D34
	Br 28	D34	Vm 25	B32	Mo 26	C31	Rd 17	D32	MI 23	D35
	Cl 24	B32	Sp 28	D31	Rm 24	C34	Ww 24	D34	Nd 19	B34
	Se 24	B33	Vb 24	B31	Wa 28	C33	Hh 2	AMC	Vz 19	C31
			Vn 27	D34	Wl 27	D34	Ct 2	AMC		
			Mh 9	D33			Co 9	C33		
						Dd 11	C34			
						Pr 16	D35			
BREAK										
	T7		T8		T6		Afrikaans/Xhosa		Test Period	
13h00 - 15h00	Vw 32	D31	En 31	D31	Ba 26	B31	Gi 21	B33	157	
	Pt 17	D33	HI 27	D34	Nd 20	B34	In 21	B34		
	Rd 17	D32	MI 23	D35	Br 28	D34	Vm 25	B32		
	Ww 24	D34	Nd 19	B34	Cl 24	B32	Sp 28	D31		
	Hh 2	AMC	Vz 19	C31	Se 24	B33	Vb 24	B31		
	Ct 2	AMC					Vn 27	D34		
	Co 9	C33					Mh 9	D33		
	Dd 11	C34								
Pr 16	D35									
BREAK										
15h30 - 16h30	REVISION									

Absenteeism

- Should your son be sick, please notify his tutor/house head so that homework can be sent to him.

- Should your son be unable to attend school, work will be provided in the conventional manner.

Breaktime and Free Periods

- Tuckshop will have reduced stock levels
- Feedem have introduced a new app for ordering pre-packed lunches online, details will follow next week.
- Boys can come in late or leave early if they are free in the first or last lesson.
- Boys will be allocated a desk in the hall, which they can use during free periods if they would like to work. Boys may sit only at the desk assigned to them.
- In the event of rain, boys will be allowed in the hall where they will be expected to observe correct social distancing regulations
- Full cleaning and sanitisation protocols introduced by Feedem are available to be viewed.

Uniform for Boys

- In order to allow for clothes to be washed daily, your son will be allowed to wear civilian clothes until further notice.
- Clothes must be washed every day.
- No facial hair allowed.
- Boys must ensure that their hair is neat.
- A cloth mask is compulsory.

Sport and Extra-murals

Until further notice, all sports and extra-mural activities have been cancelled. This does not mean that your sons should not continue to remain active and fit. We are encouraged by the work the boys have been putting in at home and thank those sports coaches who have posted various online programs for the boys.

We are exploring a physical wellness programme for those learners who return to campus. This will take place outdoors and will be following the guidelines set by health and safety officials with regards to hygiene, physical distancing and sanitising of equipment.

Your sons are encouraged to engage in this physical activity and to open channels of communication with their respective coaches, to stay in touch with the requirements for our return to play protocols.

Staff and Students International Travel

All international travel, visits, tours, exchanges and conferences have been suspended for the foreseeable future.

Staff and Students Local Travel

All Derby Days and local sporting and cultural events have been suspended for the foreseeable future.

Important Activities

We are aware of the importance of events such as the Matric Dance, Valedictory, Founders Day and Nyamezela. Where possible we are committed to these events still taking place but at this stage, they have all been postponed indefinitely.

Revised Term Times

These will be provided once they are published by the WCED.

Littlewood Boarders

Mr Rudd has communicated with the Littlewood Families, detailing procedures for their return. A copy of this document is available on request.

Code of Conduct

The following clause has been added to the WBHS Code of Conduct due to the COVID-19 pandemic and is applicable to all students:

Any boy who does not adhere to the policy concerning either social distancing, hand sanitisation, the correct wearing of a mask and any self-diagnosis measures required, will be sent home immediately. This is because this behaviour has a direct impact on the health and wellbeing of other people in the school. During the suspension period, he will have to do his learning via the on-line platform.

Finances

As directed by the WCED, parents are legally required to pay school fees. If you need to discuss any financial issues regarding this debt, please contact Lyn Makinson in Finance, on email: lmakinson@wbhs.org.za. We would like to appeal to parents, to please honour this agreement to enable us to continue to provide your sons with the best teaching available. We appreciate your help during this time.

Confidentiality

Staff, parents/guardians, learners or any stakeholder has a legal right to confidentiality regarding their medical details. This confidentiality will never be breached by staff members, except to healthcare professionals on a "need-to-know" basis. School staff will be aware that if they implement standard precautions at all times there should be no need to routinely disclose confidential information or sensitive diagnoses. Staff, parents/guardians, learners or any stakeholder have a right to be treated equally, without prejudice or discrimination.

Thank you for your patience over this period. The Senior Management Team is ready to allow the Grade 12 students back onto the campus and staff have been working tirelessly to ensure that we are prepared for all eventualities.

We have created a Google site that contains information, policies and procedures that can be viewed here: <https://bit.ly/3dHAwla>. Below are a few key points covered in this site. Please note that the information contained in this site is continuously changing as we receive more information from the various government departments

Jan de Waal

HEADMASTER

The following has been generated in consultation with Schools, the National Institute for Communicable Diseases, the South African Department of Health Standard Operating Procedures relating to 2019-NCOV, The Department of Education and Western Cape Education Department, staff and safety consultants.

Our policy will be regularly updated in line with South African Health Department advice as this is a rapidly evolving situation. This policy will be reviewed on a regular basis. President Cyril Ramaphosa has announced that the National COVID-19 Lockdown in South Africa will be eased from Friday, 1 May 2020. The relevant Ministers will provide a detailed briefing on the classification of industries and how each is affected at each level. To ensure Wynberg Boys' High School is as targeted as possible, we have established a COVID-19 Committee that have been tasked with getting the school compliant in terms of Government, WCED and the Department of Labour requirements.

What are coronaviruses?

Coronaviruses are a large family of viruses that cause respiratory illnesses ranging from the common cold to more severe diseases such as Middle East Respiratory Syndrome (MERS) and Severe Acute Respiratory Syndrome (SARS).

What is COVID-19?

SARS-CoV-2 is a new strain of Coronaviruses that has not been previously identified in humans.

On 31 December 2019, the World Health Organisation (WHO) reported a severe acute respiratory syndrome associated with a Novel Coronavirus, called "SARS-CoV-2" and the disease caused COVID-19.

COVID-19 is spread by fluid droplets when coughing, sneezing or shouting and can be spread by a person who has been infected before symptoms occur. Researchers estimate that around 44% of infections are passed on by people who are not showing any symptoms.

Because the Coronavirus is a new virus, there is currently no vaccine available. However, many of the symptoms can be treated.

What are the symptoms?

Symptoms can include fever, cough and shortness of breath. Symptoms may appear in as few as two days or as long as fourteen days after exposure.

How is it spread?

Human Coronaviruses are most commonly spread from an infected person to others through:

- The air by coughing and sneezing
- Close personal contact such as touching or shaking hands
- Touching an object or surface with the virus on it then touching your mouth, nose or eyes.

What are the prevention measures?

- Avoid close contact with other persons, maintain minimum 1.5m distance apart
- There is currently no vaccine to prevent Covid-19 disease.
- Wash your hands with soap and water for at least 20 seconds.
- Use alcohol based hand sanitiser if soap and water is not available.
- When coughing or sneezing, cover your nose and mouth with a flexed elbow or tissue.
- Avoid touching your eyes, nose and mouth with unwashed hands.
- Clean and disinfect objects and surfaces that are frequently touched.

Guidelines for possible scenarios:

Students with a confirmed positive COVID-19 test or who presents with COVID 19 symptoms:

- The school will be guided by the treating medical professional as to when it is safe to return to school. As a minimum the following will apply:
 - For students who have not been admitted to a medical facility they may return to school 14 days post onset of symptoms.
 - Students who required admission to a medical facility may return to school 14 days post achieving clinical stability.
- On returning, the student should follow the restrictions as previously mentioned.
- Boys who present with any Covid-19 symptoms or are suspected to have been exposed to the virus, will need to be collected from school by parents as soon as possible.

Students with current flu-like symptoms:

- Students will be taken to the isolation centre at the Bill Bowden where a member of the COVID-19 Committee will monitor them until the student is fetched by parents or a family member.
- High-risk, confirmed COVID-19 exposure, asymptomatic (high-risk exposure is close contact within 2 meter of a COVID-19 confirmed case for >15 min without PPE, no face or eye cover, or direct contact with respiratory secretions of confirmed COVID-19 case)
 - Report to the Bill Bowden where further action will be taken
 - The student will receive a surgical mask to wear
 - The parents will be contacted, the student will be isolated in the isolation room until a parent or a family member can collect the student
 - The student is to self-isolate for 8 days post exposure if showing no symptoms of COVID-19.
 - If the result is positive, then the self-isolation period will be as defined previously.
- Low risk, suspected COVID-19 exposure, asymptomatic (low-risk exposure is > 2 meter away from a COVID-19 confirmed case for < 15 minutes OR within 1 meter but wearing PPE face and eye cover).

- The COVID-19 Committee member on duty must assess and confirm COVID-19 exposure risk
- The learner will receive a surgical mask to wear
- The parents will be contacted to collect their son from school.

Isolation Room:

The isolation room will be situated at the Bill Bowden. All students in the isolation area will be monitored until the student can be collected by parents or a family member.

After a student has left the isolation room, it will be sterilized/decontaminated and cleaned with the required sanitizers to prevent the virus from remaining on surfaces. There is only one cleaner appointed to clean the isolation room in order to further prevent the spread of the virus.

The isolation room is a short-stay room and is only there to accommodate a student for a short period of time while he waits for his parents or a family member to come and fetch him.

Fabric Face Masks:

The virus is spread mainly through exhaled respiratory droplets when a person speaks, shouts, coughs and sneezes. The mask can act as a barrier to limit transmission of the respiratory droplets, thus limiting the spread of the virus.

The Western Cape Education Department will provide learners with masks in line with the recommendations made by National Institute for Communicable Diseases (NICD) and the South African Department of Health. Please remember that the use of face masks is not intended to replace other recommended measures to stop the community spread of COVID-19, such as social distancing, washing your hands and refraining from touching your face.

Guidelines when wearing a mask:

- Face masks should never be touched when wearing them; students and staff should avoid touching their faces with their hands.
- Students and staff members should not lower the face masks when speaking, coughing or sneezing
- The inner side of the face mask should not be touched with their hands.
- Wash fabric face masks with soap and water, and iron when dry.

It is compulsory that students and staff wear masks at all times when on the school campus. The school will provide a fabric mask. Students are advised to bring extra masks when returning back to school.

PLEASE NOTE: The mask must be washed on a daily basis.

Hand Washing:

- Washing of hands is a critical part of preventing the spread of the virus.
- Students and staff are advised to wash their hands often with soap and water especially before and after eating, after blowing their nose, coughing or sneezing, going to the toilet and whenever their hands are visibly dirty.
- The use of hand sanitisers is recommended only if soap and water are not readily available.
- Hand sanitizers should be alcohol-based with at least 70% alcohol.
- Hand sanitizers will be available at school, but learners **MUST** also bring their own hand sanitizers to school.